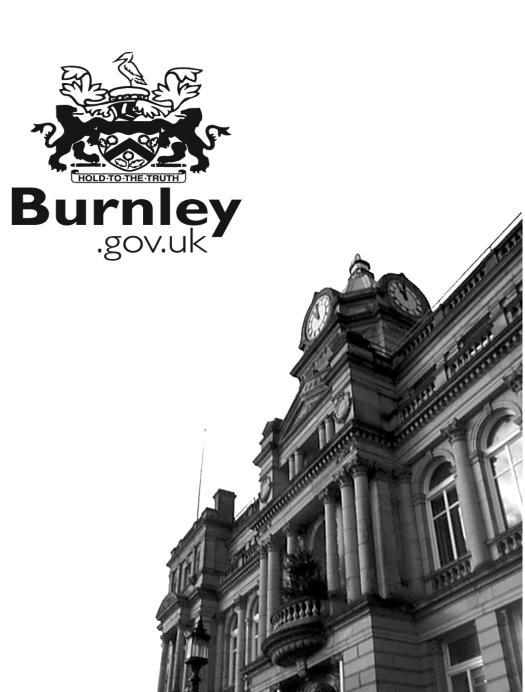
AUDIT AND STANDARDS COMMITTEE

Wednesday, 26th July, 2017 6.30 pm





AUDIT AND STANDARDS COMMITTEE

BURNLEY TOWN HALL

Wednesday, 26th July, 2017 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1) Apologies

To receive any apologies for absence.

2) Minutes

5 - 8

To approve as a correct record the minutes of the previous meeting.

3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7)	Annual Governance Statement		9 - 20	
To note the Annual Governance Statement 2016/17.				
8) Audit Findings Report				
	Report to follow			
9)	Management Processes and those cha	arged with governance	21 - 46	
	To note the Council's risk assessment	procedures.		
10) Statement of Accounts 2016/17			47 - 54	
	To present and approve the Council's audited Statement of Accounts for 2016/17 an to approve the letter of representation from the Head of Finance to Grant Thornton (the external auditors) and inform the Committee of the audit findings.			
	Appendix 1 to follow.			
11)Internal Audit Opinion			55 - 68	
	To provide members with the Head of Finance as (Chief Audit Executive) opinion on the Internal Controls of the Council for financial year 2016-2017.			
12)Internal Audit Charter Strategy			69 - 80	
To seek approval of changes to the Internal Audit Charter and Strategy and to approve and comment on the Internal Audit Plan for 2017/18.				
13) Regulation of Investigatory Powers Act inspection			81 - 106	
To report on the outcome of the latest inspection by the Office of Surveillance Commissioners ("OSC") and provide members with an update of authorisations issued under the Regulation of Investigatory Powers Act 2000 ("RIPA").				
14) Work Programme			107 - 108	
To consider the Work Programme for the current year.				
PRIVATE ITEMS				
15)	i) Outside Bodies Audit Report		109 - 136	
	To provide members with an audit report prepared for an outside body			
	Information relating to any individual.			
MEMBERSHIP OF COMMITTEE				
Councillors				
Councillor Tony Harrison (Vice-Chair) Councillor Joanne Greenwood C		Councillor Andrew Newhouse Councillor Ann Royle Councillor Jeff Sumner Councillor Andrew Tatchell		

Councillor Margaret Lishman

Co-opted Members

Colin Crowther, Burnley College Louise Gaskell, East Lancashire Chamber of Commerce Councillor Kathryn Haworth, Habergham Eaves Parish Council Councillor Gill Smith, Cliviger Parish Council

External Auditor

Karen Murray, Grant Thornton - External Auditor Marianne Dixon, Grant Thornton - External Auditor

Published: Tuesday, 18 July 2017